

**Department of Pathology and Laboratory Medicine
St Vincent's University Hospital**

To: All Users, St Vincent's University Hospital
From: Roisin Wheatley, Laboratory Manager
Ref: 26-PATHMEMO-011
Date: 18/03/26

GP Request Form – Sample Traceability

We recently contacted you in relation to date and time of collection (please refer to 26-PATHMEMO-05 dated 30/01/26). As an ISO15189 accredited laboratory, one of our requirements is to ensure unequivocal traceability of samples from collection date and time, to date and time received in the laboratory. This is to ensure that pre-analytical and analytical processes are taking place within the defined stability limits of all tests.

All blood samples should be received in the laboratory on the **same day as collection** in order to ensure that the stability requirements are met for all tests. Please ensure that samples are delivered to Specimen Reception within opening hours (Mon-Fri daily cut-off time 4pm).

All request forms MUST be completed with a date AND time of collection in order to ensure unequivocal traceability.

As of Monday 30th March 2026, we will no longer be able to accept blood samples for analysis without date of collection clearly indicated on the request form.

Requests without a collection date will be rejected.

With many thanks for your co-operation with this.

Roisin Wheatley
Laboratory Manager
Department of Pathology and Laboratory Medicine